

SECTION 6 - PROPERTIES

Origin: TOTP Administration Committee

Status: Policy

Distribution: All Parishes

Approved: Coordinating Council

Date: 2/3 December 2011

6.3 Rectory Standard

DEFINITION OF RECTORY:

Rectory in this policy is defined as Parish owned housing used for the purposes of housing tenants or employees.

- a) Rectories are to be kept up to date and in good repair according to the standards as defined in the Residential Tenancy Act.
- b) Regional Deans are responsible to see that Rectories are inspected:
 - At the request of the Incumbent
 - At the request of the Wardens and according to the regulations of the Residential Tenancy Act should the Rectory be rented to other than parish clergy
 - Immediately upon vacancy
- c) The Regional Dean may request the Bishop to make the TOTP Properties Officer available for such inspection

Residential Tenancy Act and Forms attached in the Policy Manual Section 5: Forms

<http://www.rto.gov.bc.ca>

Inventory of Property should include photographs